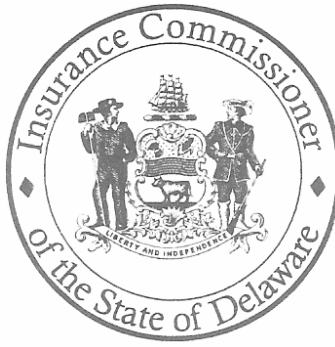


Matthew Denn
Insurance Commissioner



Department of Insurance
841 Silver Lake Blvd.
Dover, DE 19904-2465
(302) 674-7300
(302) 739-5280 fax

DATE: January 2008

TO: Annual Statement Contact
Foreign Companies

FROM: Stephen B. White, Director of Company Regulation

SUBJECT: Instructions for filing 2007 Annual Statements

This internet posting contains:

1. The Annual Statement "Filing Requirements" can be found on the state filing checklist developed by the NAIC. Answers to questions you may have concerning filings and procedures can be found in the NAIC's Annual Statement Instructions for various insurers.
2. Statement filings **must be provided on CD Rom as indicated on the filing checklist**. CD must be in PDF format, floppy disk is unacceptable. However, we require a hard copy of the signed Jurat page. The label on the CD must contain the following information:
 - Complete Company name
 - NAIC number
 - Filing period
 - Listing of Documents included
3. **PENALTY**
A fine of \$100.00 per day may be levied for late or improperly submitted statement filings.
4. **Payments:** All Filing Fee Payments and Premium Taxes Filings are to be sent to the bank lockbox address. The address is: **MAILING:** State of Delaware, Insurance Department, c/o National City Bank, 6705 Reliable Parkway, Chicago IL 60686; **COURIER:** Delaware Department of Insurance, c/o National City Bank, Attention: Lockbox # 6705, 5635 S. Archer Ave, Chicago IL 60638-1656.

I would appreciate your completion of the Contact Information Sheet. Please include the completed form with your statement filings, **only if information has changed**. If you have any questions concerning this form, please contact Toni Handy via email at toni.handy@state.de.us.

Thank you.